

Electrical Foreman

Summary

The Foreman is primarily responsible for supervising and coordinating all the workings at a job site including that of a crew of electricians, apprentices, and laborers. He/She will establish and adjust work timelines to meet the construction schedule for the project, and organize and coordinate all project materials and equipment. The Foreman will also ensure that all work installed is completed in accordance with the standards set forth by Pagett Electric—all work will be completed on budget, on time, and in accordance with all applicable plans, specifications, codes, and industry standards.

Qualifications

- Demonstrates understanding and enthusiastic agreement with the vision and mission of Pagett Electric.
- Minimum of two (2) years of experience as a journeyman in the installation, maintenance, and repair of electrical systems, equipment and fixtures using blueprints, schematics and sketches.
- Pass a background check, including drug test.
- Experience using hand tools, small power tools, shop machines, and heavy equipment.
- Experience inspecting installation sites.
- Experience studying work orders, building plans, and installation manuals in order to determine materials requirements and installations procedures.
- Experience reading contract drawings.
- Experience installing and mounting electronic controls, device panels, sensors, and components.
- Experience installing, assembling, testing, and maintaining electrical or electronic wiring, conduit, wiring, cable, equipment, components, and devices associated with electrical equipment following drawings of electrical layouts and building plans.
- Ability to perform interlock wiring as required.
- Experience testing electrical systems and continuity of circuits in electrical wiring, equipment, and fixtures using testing devices.
- Ability to appropriately diagnose malfunctions in systems, apparatus, and components using test equipments and hand tools to locate to cause of breakdown and take appropriate steps to correct the problem.
- Ability to instruct and train workers to install, maintain, and repair electrical wiring, equipment, and fixtures.
- Has a clear understanding of the latest edition of the NEC.

Responsibilities

- Generates high quality work in alliance with the vision and mission of Pagett Electric.
- Works to establish, adjust, and maintain work sequences to meet the construction schedule for a given project.
- Organizes and coordinates all of the project materials and equipment.

- Reads and interprets specifications, contract documents, plans, and prepares sketches of proposed work as well as producing layout drawings and code calculations for projects.
- Analyzes and quickly resolves any work problems and may arise and ensures that all deficiencies on any given project are corrected in a timely manner.
- Leads by example—sets, monitors, and enforces the standards of safety, and exemplary quality of work set forth by Pagett Electric.
- Conducts quality control inspections on project sites.
- Coordinates with all other crafts working on a job site to ensure smooth transitions.